



# SRI CHAITANYA

## Technical Campus

College of Engineering & Technology • College of Business Management  
SVS Educational Society • Approved by AICTE, New Delhi & Affiliated to JNTU, Hyderabad

### Internal Complaint Committee (ICC)

Minutes of Meeting I (2023-2024)

16<sup>th</sup> January 2024

The Minutes of the Meeting of Internal Complaint Committee (ICC) was held today in the office of Principal under the chairmanship of Dr. S A Muzeer.

#### Agenda of Meeting:

1. Constitution of Internal Complaint Committee (ICC).
2. Starting of 24X7 Helpline
3. Sexual Harassment Complaints.
4. Suggestions.

#### Minutes of Meeting:

1. Constituted Internal Complaint Committee (ICC).
2. It has been decided to give contact numbers and Mail Id to all the Departments, Office, Labs, Library, Hostel and canteens.
3. Decided to start 24X7 Helpline Number.
4. Decision has taken Redressal of students' Grievances to solve their academic and administrative problems.
5. The Committee noted that no complaints of sexual harassment have been received from the girl students and women employee of this institution.
6. The ICC members are motivated to participate in sexual harassment awareness Programs/workshops/Short term training etc.

The following members were present for the meeting.

1. Dr. S A Muzeer	( <u>Dr. S A Muzeer</u> )
2. Mr. K Naveen Kumar	( <u>Naveen Kumar</u> )
3. Mr. P V Narasimha Rao	( <u>P. V. Narasimha Rao</u> )
4. Mrs. T Sharadha	( <u>T. Sharadha</u> )
5. Ms. A Nithya Reddy	( <u>A. Nithya Reddy</u> )
6. Mr. B Venu	( <u>B. Venu</u> )
7. Mr. Rahul	( <u>Rahul</u> )
8. Ms. Jaday Jyothi	( <u>J. Jyothi</u> )
9. Ms. B Ashwitha	( <u>B. Ashwitha</u> )
10. Mr. Sandeep Reddy	( <u>Sandeep Reddy</u> )