



# SRI CHAITANYA TECHNICAL CAMPUS

Sponsored by Sri Venkata Sai Educational Society  
(Approved by AICTE, New Delhi and Affiliated to JNTUH, Hyderabad)  
Sheriguda(V), Ibrahimpatnam(M), Ranga Reddy Dist., Telangana – 501 510  
Ph. No: 9640533300, 9603135172. <https://srichaitanya.ac.in/>

Date: 15.09.2025.

Minutes of Meeting of the Sri Venkata Sai Educational Society held under the Chairmanship of Sri A. Karunakar Reddy on 15.09.2025 at 10:45 AM in the Board Room.

## Governing Body Members

S. No	Name of the Member	Designation of the member where working at parent Organization	Governing Body Member Designation
1	Mr. A.Karunakar Reddy	President, Sri Venkata Sai Educational Society.	Chairman
2	Mrs.Akkali Sruthi	Vice-President, Sri Venkata Sai Educational Society.	Member
3	Mrs.Padma Akkali	Joint-Secretary, Sri Venkata Sai Educational Society.	Member
4	Mr.A.Narayana Reddy	Treasurer, Sri Venkata Sai Educational Society.	Member
5	Mrs. Rama Erupaka	Executive Member, Sri Venkata Sai Educational Society.	Member
6	Dr.B.Venkateswarulu Naik	Professor CSE Dept, Narasimha Reddy Engineering College.	Eminent Professional
8	Mr. M. Ramakrishna Reddy	Managing Director, RK Infra Developers Pvt Ltd.	Eminent Professional
9	Dr.S.K.Bikshapathi	Professor EEE Dept, Siddhartha Institute of Engineering & Technology.	Academician
10	Dr. K Ramgopal	Principal, Global Institute of Management	Academician
11	Dr. K.Prasanna Lakshmi	Professor of ME, JNTUH	University Nominee
12	Dr. K Babu Rao	HOD, Department of MBA, Sri Chaitanya Technical Campus.	Member
13	Dr. Muni Sankaraiah Sreeram	HOD, Department of CSE, SCTC..	Member
14	Dr. P Bhaskar Naidu	HOD, Department of MCA, SCTC.	Member
15	Dr. Shaik Abdul Muzeer	Principal, Sri Chaitanya Technical Campus.	Member Secretary & Convener

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Minutes of the Governing Body meeting held on 15.09.2025 have been conferred.

The Governing Body meeting of Sri Chaitanya Technical campus was held on 15.09.2025 at 10:45 AM in Board Room and resolved the following:

Agenda Points for discussion:

1. The institution is in the process of applying for recognition under Section 2(f) of the UGC Act 1956.
2. Review and discussion of Academic Regulations.
3. Review of day to day Academics Activities.
4. Review of Research & Development Activities.
5. Review of Committees.
6. Recruitment of Faculty in various departments including doctorates.
7. Faculty publications/registrations in NPTEL/SWAYAM/MOOC's.
8. Conducting FDPs/Workshops/Seminars/Webinars.
9. Upgradation of Laboratory.
10. Students Achievements.
11. Sports Achievements.
12. Purchase of Library Books, Print Journals & E-Resources.
13. Focus on Training and Placements.
14. Soft skills training and a Career Enhancement Program (CEP) are being conducted for UG B.Tech 3<sup>rd</sup> year and 4<sup>th</sup> year students.
15. UG B.Tech 3<sup>rd</sup> year and 4<sup>th</sup> year students are encouraged to pursue internships in various government or private organizations.
16. Any other discussions with the permission of Hon'ble Chairman Sir.

**Item 1. The institution is in the process of applying for recognition under Section 2(f) of the UGC act:** The institute is in the process of preparing the necessary documentation fulfilling the eligibility criteria to apply for recognition under section 2(f) of the UGC Act, with objective of enhancing its academic standards and becoming eligible for future developmental grants.

Action: Principal

**Item 2. Review and discussion of Academic Regulations:** The Institute revised the academic regulations in accordance with the JNTUH (R25) academic rules and regulations.

Action: Principal

**Item 3. Review of day to day Academics Activities:** Hon'ble Chairman directed that daily review of academics should be executed by Principal/HOD's/Coordinators in order to have an overview rather analysis on the students as the Lessons, the core and the Labs that are taught during the day have benefited the students. He desired that every teacher must experiment and learn new teaching methods so that the students focus on the lessons/concepts is never deviated or bored during class hours. Accordingly, the students should also be taught to experiment and bring every idea as research. The learning must be outcome based and experiential.

Action: Principal/HODs

**Item 4. Review of Research & Development Activities:** The committee reviewed the current research and development initiatives across various departments within the college. Management encourages faculty members to publish their work in journals, secure patents, and seeks funding for projects. It was recommended to enhance support for student-led research initiatives, as this could significantly boost engagement and skill development.

Action: Principal/HODs

**Item 5. Review of Committees:** The committee members have discussed the functioning of various Committees like Anti-Ragging, Prevention of Sexual Harassment, etc. and satisfied with the activities going on. They have also suggested that the senior staff should be included in the committee. They also gave instructions to the Committee Co-ordinators to ensure smooth compliance among the students and staff.

Action: Principal / HODs

**Item 6. Recruitment of Faculty in various departments including Doctorates:**

The Hon'ble Chairman, on the advice of the academic committee and HODs, has decided to faculty recruitment notifications are given in leading regional newspapers, in view of maintaining the required faculty-student ratio as per the intake and for the immediate filling of faculty vacant positions arising out of faculty resignations.

The applications are scrutinized, shortlisted candidates are interviewed by the internal committee and the required numbers of faculty are recruited as per the requirement to maintain faculty student ratio.

Members appreciated the initiative taken by the institution to recruit more number of Ph.D. holders to strengthen the research and academics. They also suggested adding some more Ph.D.'s in departments like CSE, CSE (AI & ML), CSE (DS) and ECE.

Action: Principal/HODs

**Item 7. Faculty publications/registrations in NPTEL/SWAYAM/MOOC's:** The Council noted the papers published by faculty. The Council also suggested that the faculty can utilize maximum resources from the Institute to submit a paper in International Journals.

Action: Principal/HODs

**Item 8. Conducting FDPs/Workshops/Seminars/Webinars:** Hon'ble Secretary & Correspondent instructed the Principal, the HODs and the faculty members to conduct certain number of FDPs/Workshops/Seminars/Webinars in each semester. The members have also suggested the faculty to undergo subject wise refresher courses (offline/online) offered by the JNTUH.

Action: Principal

**Item 9. Upgradation of Laboratory:** The members have checked with the Upgradation of all the laboratories as per the new curriculum and requirement of new courses like CSE (AI&ML) and CSE (DS).

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A few more components of the lab equipment are required to be purchased and to be replaced by advanced equipment and software's to conduct the lab semester smoothly. The principal has instructed all the HODs and lab in charges to make sure about conducting the lab sessions regularly without any discrepancies.

Action: Principal / HODs

**Item 10. Students Achievements:** The members noted and congratulated the students who secured internships, presented papers and participated in hackathons and coding contests.

Action: Principal / HODs

**Item 11. Sports Achievements:** Hon'ble Chairman has congratulated and proud to share that our students has achieved I<sup>st</sup> & II<sup>nd</sup> prizes in the competition of Kabaddi, Kho- Kho, Valley ball and Cricket in sports meet.

**Item: 12. Purchase of Library Books, Print Journals & E-Resources:** Hon'ble Chairman often stresses the significance of library in the academics of students. He also directed the Principal and the librarian to procure text books with regarding the newly introduced courses viz., CSE (AI&ML), CSE (DS). He also reminds its value and informed the members those sufficient books and journals along with magazines in the library are to be available to cater the demands of the students as well as the teaching faculty. He further he has suggested upgrading the digital library to align with the growing demands of students.

Action: Librarian

**Item 13. Focus on Training and Placements:** The Members are briefed about the pre-placement activities for improving employability skills for second-year, third-year and fourth-year students for the academic year 2025-26. The registered students are also offered training to improve their technical skills.

Action: Placement Officer

**Item 14. Soft skills training and a Career Enhancement Program (CEP) are being conducted for UG B.Tech 3<sup>rd</sup> year and 4<sup>th</sup> year students:** The Hon'ble Chairman and Secretary & Correspondent said that quite off and on, the skilled trainers are to be recruited to train the students. They directed the Principal and Training &

Placement Officer to appoint soft skill trainer for the benefit of the student community. Such trainer is expected to teach life skills also.

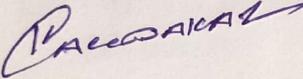
Action: Principal / HODs

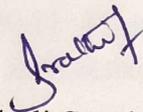
**Item 15. UG B.Tech 3<sup>rd</sup> year and 4<sup>th</sup> year students are encouraged to pursue internships in various government or private organizations:** Sri Chaitanya Technical Campus is encouraging students of 3<sup>rd</sup> year and 4<sup>th</sup> year B.Tech students to pursue Internships in various government or private organizations.

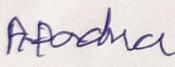
Action: Principal / HODs

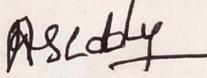
The meeting ended with vote of thanks proposed by the Principal.

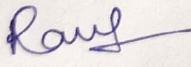
**GOVERNING BODY MEMBERS**

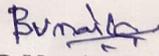
  
Sri. Mr. A. Karunakar Reddy  
(Chairman)

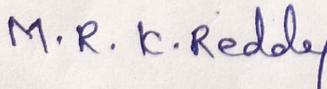
  
Mrs. Akkali Sruthi  
(Member)

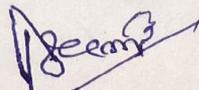
  
Mrs. Padma Akkali  
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Mr. A. Narayana Reddy  
(Member)

  
Mrs. Rama Erupaka  
(Member)

  
Dr. B. Venkateswarulu Naik  
(Eminent Professional)

  
Mr. M. Ramakrishna Reddy  
(Eminent Professional)

  
Dr. S. K. Bikshapathi  
(Academician)

Dr. K Ramgopal  
(Academician)

Dr. K. Prasanna Lakshmi  
(University Nominee)

Dr. K Babu Rao  
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Dr. Shaik Abdul Muzeer  
(Member Secretary & Convener).